REDRESS REQUEST FORM

# IBERUS INTERDOC Programme Call 1, published on Feb 1st, 2025

• After each of the steps of the evaluation process, if there is an indication that there has been a procedural shortcoming in the way an application has been evaluated during the evaluation process, the applicant may **request for redress**.

• This procedure is concerned with the evaluation and/or eligibility checking process. The internal review Committee will not call into question the scientific or technical judgement of appropriately qualified experts.

• The committee's role is to ensure a coherent interpretation of such requests, and equal treatment of applicants.

• A re-evaluation will only be carried out if there is evidence of a shortcoming that affects the final decision on whether the applicant continues in the selection process. This means, for example, that a problem relating to one evaluation criterion will not lead to a re-evaluation if a proposal has failed anyway on other criteria.

• The evaluation score following any re-evaluation will be regarded as definitive. It may be lower than the original score.

• Only one request for redress per proposal will be considered by the committee.

• All requests for redress will be treated confidentially.

This redress request form must be submitted electronically using the form below, including a clear description of the grounds for complaint and annexes if any, to *iberusinterdoc@campusiberus.es*.

Applicants will be informed by e-mail of the results, without prejudice to the possibility of initiating other legal complaint procedures.

**I, the undersigned,**

|  |  |
| --- | --- |
| Last name, first name |  |
| Contact email |  |

**hereby request a review of the decision regarding the evaluation of my application for the IBERUS INTERDOC Call 1.**

**I briefly describe the reasons I invoke for my review demand.**

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| **Call** | IBERUS INTERDOC Call 1 |
| **Describe the reasons of your request (continue on new pages as necessary):** |
|  |

I herewith enclose the following annexes likely to clarify my request:  *-*

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*............(Place&Date), ……….(Month, date), 2025*

*(Signature)*